

**DENTON INDEPENDENT SCHOOL DISTRICT  
ADMINISTRATIVE SERVICES**

**M E M O R A N D U M**

**TO: All Prospective School Board Candidates**

**FROM: Debbie Monschke, Assistant Superintendent Administrative Services**

**DATE: December 16, 2019**

**RE: Important Dates for May 2, 2020 Trustee Election**

The following is a list of important dates for the May 2, 2020 School Trustee election:

1. **Monday, December 16, 2020** (30<sup>th</sup> day before Wednesday, January 15, 2020)
  - Post Notice of Deadline to File Applications.
2. **Wednesday, January 15, 2020** (30<sup>th</sup> day before Friday, February 14, 2020)
  - First day to apply for a place on the ballot.
3. **Tuesday, February 11, 2020** (81<sup>st</sup> day before election day; day before 3<sup>rd</sup> day before filing deadline)
  - If a candidate dies on or before this date, his or her name is not placed on the ballot, if the filing deadline is Friday, February 14, 2020.
4. **Friday, February 14, 2020** (78<sup>th</sup> day before election day)
  - 5:00 p.m. – Deadline to file application for a place on the ballot.
  - Last day to order a general election to be held on Saturday, May 2, 2020.
5. **Tuesday, February 18, 2020** (74<sup>th</sup> day before election day)
  - 5:00 p.m. – Deadline for write-in candidates to file declarations of write-in candidacy.
6. **Friday, February 21, 2020** (71<sup>st</sup> day before election day)
  - Recommended first day an election may be cancelled if all filing deadlines have passed and each candidate for an office listed on the ballot is unopposed.
  - 5:00 p.m. – Last day for a candidate to withdraw in an election. If a candidate withdraws or is declared ineligible by this date, his or her name is omitted from the ballot.
7. **Monday, February 24, 2020** (68<sup>th</sup> day before election day)
  - 5:15 p.m. - Ballot position drawing to take place at the Central Services facility, 1307 N. Locust, Denton, TX 76201.
8. **Tuesday, March 3, 2020** (60<sup>th</sup> day before election day)
  - Last day for the governing body of a political subdivision to deliver order of the election to the county clerk/elections administrator and voter registrar.
9. **Thursday, April 2, 2020** (30<sup>th</sup> day before election day)
  - First day of required period for publication of notice of election.
  - 5:00 p.m. – First statement of contributions and expenditures for opposed candidates and committees due.
  - Last day to register to vote for the Saturday, May 2, 2020 election.
10. **Saturday, April 11, 2020** (21<sup>st</sup> day before election day)
  - Last day to post notice of election on bulletin board used for posting notices of meetings of school board and on the District web page.

- 11. Monday, April 20, 2020** (12<sup>th</sup> day before election day)
  - Early voting by personal appearance begins.
  - Last day to receive an application by mail for a ballot to be voted by mail.
  - Last day to receive a Federal Postcard Application (FPCA) from a registered voter.
- 12. Wednesday, April 22, 2020** (10<sup>th</sup> day before election day)
  - Last day of period during which notice of election must be published.
- 13. Friday, April 24, 2020** (8<sup>th</sup> day before election day)
  - 5:00 p.m. – Second report of campaign contributions and expenditures for opposed candidates and committees due.
- 14. Tuesday, April 28, 2020** (4<sup>th</sup> day before election day)
  - Last day to vote early by personal appearance.
- 15. Saturday, May 2, 2020 - ELECTION DAY**
  - Polls are open (7 a.m. - 7 p.m.)
- 16. Tuesday, May 5, 2020** – (3<sup>rd</sup> day after election day)
  - The first possible day to conduct official local canvass of returns by governing authority of the political subdivision. However, the canvass may not be conducted until the Ballot Board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election, AND counted all timely received mailed domestic ballots cast from addresses within the United States, and all timely received mailed ballots cast from addresses outside of the United States. *Notice of canvass must be posted at least 72 hours continuously before the canvass is conducted.*
  - If a political subdivision was able to cancel its election, this is the first day its elected officials can take the oath of office and be issued a certificate of election.
- 17. Wednesday, May 13, 2020** (11<sup>th</sup> day after election day)
  - Last day for official canvass of returns by governing authority of political subdivision.
- 18. Wednesday, July 15, 2020**
  - Last day to file semiannual report of campaign contributions and expenditures for current officeholders, as well as opposed candidates and political committees who do not file on the modified reporting schedule.